

Midland County Michigan Register of Deeds



If you do not have a login Username, click "Login as Guest." Guest users can see and print Receipts. Payment methods are Pay at Counter (within county office), or pay by Credit Card.

Guest users please log in here.

Login as Guest

Midland County Online Services

Welcome! Our New Online Services provide a convenient and centralized way to search for documents recorded in our office.

Additional information about the site is available once you login.

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If you have a Username, enter your Username and Password and click Login. Logging in with a username will allow escrow account users to pay by their account (as well as other possible payment methods).

Registered users please log in here.

Username:

Password:

[Forgot your password?](#)

Login Clear

FraudSleuth is a fraud detection tool that allows you to locate whether there has been fraudulent claims against your name or property.



Click the FraudSleuth icon to be directed to a simplified name search.

The Home Screen

The Midland County Recorder **Home Screen** is the launch pad to all services of the Online Services.

Midland County Michigan Register of Deeds



[Home](#) | [Search Public Records](#) | [Preferences](#) | [Contact Us](#)

A **B** **C** **D** **F**
Welcome Counter to Midland County Online Services

What would you like to do today?

- 1 [Search Public Records](#)
- 2 [Modify My User Preferences](#)
- 3 [View Index Cards](#)
- 4 [Log out](#)

Announcements

On **March 15, 2013** our office will begin **selling our images online!** Please join us at a demonstration of how this will work on Thursday March 14th at either 11:00 a.m. or 2:00 p.m. in our Midland County Board of Commissioners Room. Please call us at 989-832-6820 if you have any questions.

~ LEGISLATIVE UPDATE ~

B Was signed into law on 10-16-12 and became effective immediately. **ments can no longer be 'Re-recorded'**. If you need a copy of the bill, we

Announcements and changes from the county are posted in the **Announcements** box. Please read through all new announcements.

A Return to the Home Screen.

B Begin a search through the public records.

C Modify user preferences and add funds to escrow account.

E Email any suggestions, comments, or problems to the Online Services Support.

F Log out of application

1 Begin a search through the public records. This is the same function as **B**.

2 Modify user preferences. This is the same function as **D**.

3 Opens up a folder to view Index Cards.

4 Log out of the system. Same function as **F**.

The next section will cover searching. Click **Search Public Records** to begin.

Beginning your search – The Search Criteria Screen

The screenshot shows the Search Criteria screen with the following sections and callouts:

- General Criteria:**
 - Search Type:** A drop-down menu currently set to "All Names". Callout: "Select the Search Type from the drop-down list."
 - Display:** A drop-down menu set to "80" with the text "Records per page" next to it. Callout: "Click to Clear entered criteria." (pointing to the Clear button).
- Specific Criteria:**
 - Party Type:** Radio buttons for "Both" (selected), "Party 1", and "Party 2".
 - Match:** Checkboxes for "Exact" and "Surrounding Names".
 - Name:** A text input field with a question mark icon. Callout: "Enter search criteria here." (with an arrow pointing to the field).
 - Parcel Id:** A text input field with a question mark icon.
 - Recorded Date From:** A date input field with a calendar icon, set to "11/09/2012".
 - Document Types:** A list of checkboxes: "All Document Types" (checked), "Deed", and "Fixture - Filing". Callout: "Select the Document Types that you would like to search for."
- Buttons:** "Clear" (trash icon) and "Search" (magnifying glass icon). Callout: "Click to perform your Search." (pointing to the Search button).

In the **General Criteria** section, you can change the:

- **Search Types – Click the drop-down to see all types**
 - All Names, Instrument Number, Liber – Page, Tax ID/Parcel ID, Platted Description, Unplatted Description, Condominium
- **Display**
 - Specify the number of document results to be displayed per page. Select a number from 10 to 500 from the drop-down list. Important because the “Print Screen” Function will print only what is seen on the page you are on.

NOTE: While the General Criteria do not change, the **Specific Criteria** change based on the Search Type that you choose.

In the **Specific Criteria** section, enter your criteria for the search.

- **Party Type – Party 1** searches for only grantor or mortgagor, while **Party 2** searches for grantee/or. **Both** searches both types.
- **Match – Exact** searches exact name match only. **Surrounding Names** will also include names very near to the name you entered.
- **Name** – Enter the name of the party you are looking for. Be sure to enter in the form Last First MI.
- **Parcel ID** – Enter the Parcel Tax ID for the property you are searching for. NOTE: Not all properties were indexed with a parcel ID
- **Recorded Date Range** – Enter the date range in which the document was recorded.
- **Document Types** – Select the type or subgroup type of document(s) you are searching for by checking/unchecking boxes.

NOTE: Escrow Account Users will always be able to see their current account balance at the bottom of the screen in all search pages.

Account Balance: \$1.00

Searching Info and Tips

General Midland Search Information:

Land records in Midland County date back to 1856 and over the years, various methods have been used to track and record documents received. We have a computer-based program for document recordings beginning in the early 1980's that is updated daily. A public review of all documents recorded from the early 1980's to the present is available from the comfort of your home on a 24-hour a day basis. Documents recorded prior to computer database are searchable in our office, Mon. - Fri., 8 a.m.-5 p.m. Our office must record information **exactly** as it is written on documents. So when researching it may be necessary to look for it in many ways, such as Richard Smith, Rick Smith, Dick Smith or by including a middle initial or Jr. Sr. II etc. designation. The indexed information that is available using this program includes, but is not limited to: recording information such as Liber/Page, document date and time of recording, buyer's name, seller's name, property, sale price, and a brief legal description of the property.

Searching Tips:

1) **The CountyFusion Name search is a "Starts with" search**; meaning that 'Name' search matches characters from left to right. When looking for a name of a person the correct format is last name, first name, middle initial. Business entities are written as they normally appear. Punctuation is not used in our indexes.

Examples:

Smith John L

or

Acme Manufacturing Company

2) **When looking up a property address the correct format is:**

1234 E Saginaw or 1234 Main

Do not add information such as Road, Circle, Lane, Court, etc. Punctuation is not used in our indexes.

3) Tips on the TAX ID Searches. You are required to enter the dashes in the Tax ID search. Also, you will want to use a wildcard (an asterisk (*)) to find your Tax ID listing. For example, 11-13-330* will find you all documents recorded with a Tax ID starting with 11-13-330. Otherwise, to find a document/property using the Tax ID field, you are required to type in the Tax ID in full exactly how it was indexed at the county.


Search Results

When you are finished refining your criteria, click **Search** or press **Enter** to begin your search.

Search Results - Proofed: 04/22/2009

Search Criteria: Search Type: All Names; Name: Fulton ... [All Criteria](#)

Displaying 1-60 of 216 Items

Page 1 of 4 Go to page: 

<input checked="" type="checkbox"/>	<u>Liber / Page</u>	<u>Name</u>	Other Name	Doc Type	Recorded	Verified
<input checked="" type="checkbox"/>	1189 1194 Consideration: \$0.00	+ 1 FULTON BANK	2 SMITH EARL W	+ MORTGAGE DISCHARGE	02/06/1989	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	1116 0257 Consideration: \$0.00 LEONI -10 T2S/R1E	+ 2 FULTON BANK	+ 1 SMITH EARL W & WF	SELLERS ASSIGNMENT OF LC	07/25/1986	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	1078 0198	1 FULTON BANK	2 SMITH EARL W	+ MORTGAGE DISCHARGE	12/13/1984	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	1054 0837	+ 1 FULTON BANK	2 SIMON CHESTER	+ MORTGAGE DISCHARGE	12/02/1983	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	1053 0180 LEONI - / SE QTR-10 T2S/R1E PART OF	2 FULTON BANK	1 SMITH EARL W	+ SECOND MORTGAGE	11/08/1983	<input checked="" type="checkbox"/>

- 1 Click the blue underlined [Document Number](#) to view document information.
- 2 The search criteria are displayed here. Click [All Criteria](#) to see more.
- 3 Click to add the checked documents to the Print Queue. The Print Queue allows you to print all documents at one time.
- 4 Click to return to the Search Criteria Screen.
- 5 Click the blue arrows to move forward and back through the pages of search results.
- 6 To jump to a page of results, enter the number of the page you want to jump to, then click the [blue circle](#) to jump to that page.
- 7 A **green check** indicates that the document has been **verified**. A **red X** indicates that the document is **not verified**.
- 8 An underlined header like [Name](#) indicates that the column is sortable by that value. Click to sort.
- 9 A **1** next to the name indicates a party as **Party 1** (grantor or mortgagor), while a **2** indicates **Party 2** (grantee or mortgagee).
- 10 A **blue plus** indicates that there is additional information (names, associated documents, etc) on the document. Click the **blue plus** to see the additional information.
- 11 Check the boxes next to the documents to queue them to view in the Document Details screen.

Viewing Document & Details

Click the [Liber/Page Number](#) to view the document and its details.

The **History** drop-down list allows you to view and jump to any document that you have recently viewed.

Click the blue arrows to navigate to adjacent documents from the results list. If you used the checkboxes to select a list of documents, these arrows will scroll through the list.

Click **Print Image** to print the document.

Click **Hide/Show Details** once to view the document only, click again to view the details alongside again.

Use these controls to return to the **Search Results** and **Search Criteria** screens, respectively.

Search Details - Proofed: 04/22/09

Print Image Hide/Show Details Back to Results Back to Criteria

History: BK 1920 PG 0243 MORTGAGE

Instrument Info References

Instrument Type: MORTGAGE
Instrument Number: 2535431
Liber/Page: 1920 / 0243
Processed Date: 04/21/2009 08:
Received Date: 04/20/2009 04:
Instrument Status: Recorded and V
Signed: 04/07/2009
Returned Date: 04/22/2009
Mortgage Amount: \$190,000.00

Legal Information

Click this icon to view your search criteria.

The **Instrument Info** tab displays document information, legal descriptions and name information.

Click the **References** tab to view any documents that have been referred To or From the current document.

Use these icons to navigate through the pages of the document.

If you would only like to print a portion of the page, you can use the yellow icon to select a portion of the image. This will zoom the image. To print, **right click** the print icon and select **Print visible**.

Use these icons to zoom in on the image or change the way it fits in the window. You can also manipulate the image by rotating, mirroring, and more.

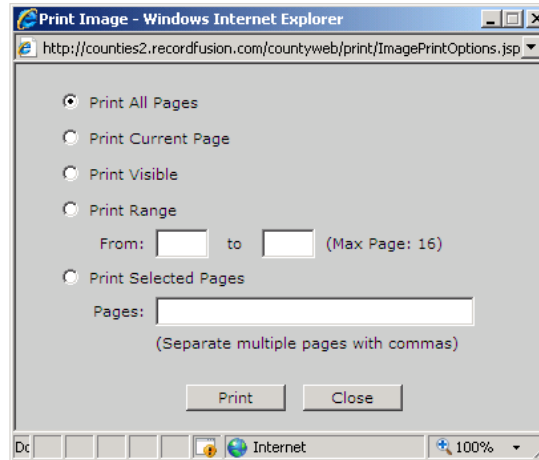
Use these icons to change how the documents are displayed in the window. You can view thumbnails, two pages, etc

LIBER 1920 PAGE 0243 1 of 16
STATE OF MICHIGAN - JACKSON COUNTY
JPMORGAN CHASE BANK
700 MONROE LANE
MONROE, LA 71203

Printing Images

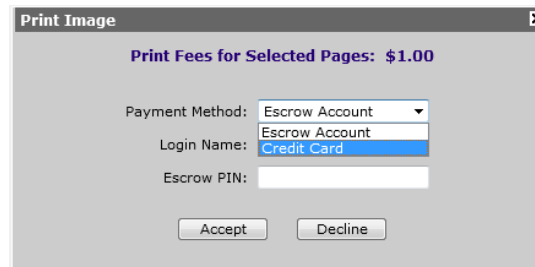
The **Print Image** window will open when the “**Print Image**” link is clicked on the **Document Detail** window.

Select the Pages you would like to print and **click the “Print Button.”**



For payment options, if you want to pay by Escrow Account, select “Escrow Account”, if not select “Credit Card.” You can also select “Pay at Counter” if you are inside the county office.

NOTE: The Escrow Account Option will only appear for users that have an escrow account.



If the “Escrow Account” payment type is selected, you will see a brief processing screen and depending on your user permissions, the document will either directly print the document to your default printer or will bring up a printer window to allow you to select which printer you want to print to.

NOTE: If the printer selection screen appears, you must make a printer selection and click the “Print” button to receive your print (i.e. if you close out of that window, you will lose your print).

If you selected the “Credit Card” payment type, the Credit Card Information form will appear. Enter Information into form and click ‘Submit’

NOTE: Red Fields are required fields where information must be entered to complete payment.

Payment Amount: \$2.00

Credit Card Information

Credit Card Type:

First Name on Card:

Last Name on Card:

Account Number:

Card Verification: ?

Expiration Date:

Billing Information

Account Type: Individual Corporate

Address:

Address1:

City:

State:

Zip Code:

Country: United States

Email Address:

Phone Number:

- Once the Credit Card payment is processed, you will arrive at the Payment Confirmation screen. IF you want to print a receipt, click the blue “Receipt Number” link as once you click “Print” to print your Document, you will not be able to access your receipt. Click “Print” to print your document(s).

Payment Processing Details

Payment Processing Successful

Receipt Number: [1200398](#)

Approval Code: 000000

Transaction Id: 0

Transaction Details: (TESTMODE) This transaction has been approved.

The **Print Queue** allows users to collect documents and print (and pay) for them as a group. This section shows how it is used.

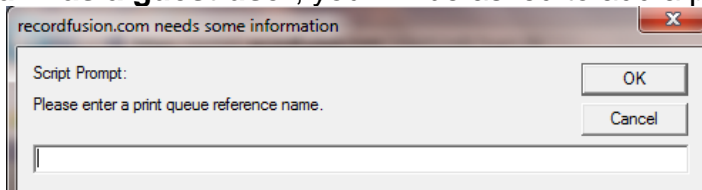
You can add document to the Print Queue in two ways, as show below:

- **Via the Print Options window** – The Print Options window appears when you click on the “Print Images” icon on the Document Details Screen. You can make your specific will make your page selection choice and click the “Add to Print Queue” button. This method allows you to select specific pages to add to the queue.
- **Via the Results screen** by selecting which documents you want to add using the checkboxes on the left of the screen. This method only allows you to add full documents (all pages in a document) to the queue.

Search Results - Proofed: 11/06/2012
 Search Criteria: Search Type: All Names; Name
 Displaying 1-14 of 14 Items

<input type="checkbox"/>	Liber / Page	Name	Other N	Recorded	Verified
<input type="checkbox"/>	1996 0427	+ 2 FULLER JASON R	+ 1 STATE OF MICHIGAN	STATE TAX LIEN RELEASE	11/05/2012
<input type="checkbox"/>	1995 1214	+ 2 FULLER LOUISE K	1 CITIZENS BANK	MORTGAGE DISCHARGE	10/29/2012
<input checked="" type="checkbox"/>	1995 0419	1 FULLER LOUISE K	2 CITIZENS BANK	MORTGAGE	10/19/2012
<input type="checkbox"/>	1994 0405		1 FULLER WILLIE	QUIT CLAIM DEED	10/05/2012
<input checked="" type="checkbox"/>	1996 0516		1 BAECKELANDT STEVE	QUIT CLAIM DEED	11/05/2012
<input checked="" type="checkbox"/>	1995 0217	+ 2 FULLER SUE	1 JACKSON COUNTY TREASURER	REDEMPTION CERTIFICATE COUNTY TREASURER	10/17/2012

When logged in as a guest user, you will be asked to add a print reference name to differentiate your print queue.



To Open the Print Queue and Print Docs, click on the “Print Queue” icon in the toolbar of all pages. Use the button on the top right of the page to print or clear all the documents in the queue. Use the red X to the left of each listing to remove a specific document from the list.

NOTE: Documents will stay in the print queue until you close or log out of the website, so remember to print your documents before leaving.

Documents for: Tell

Back Clear Queue Print Images

Document Number	Document Type	Page Information	Additional	Print Fees
BK 1994 PG 0405	QUIT CLAIM DEED	All Pages (2)		\$2.00
BK 1995 PG 0419	MORTGAGE	All Pages (10)		\$10.00
BK 1996 PG 0516	QUIT CLAIM DEED	All Pages (2)		\$2.00
BK 1995 PG 0217	REDEMPTION CERTIFICATE COUNTY TREASURER	All Pages (1)		\$1.00

User Preferences & Adding Money to an Escrow Account

NOTE: You can only change preferences on your own user account. If you are logged in as **Guest**, the preferences are not editable.

Personal Information

Username: jeff

Full Name:

Password:

Confirm Password:

Email Address:

Address:

Address1:

City:

State:

Zip Code:

You cannot change your username once you have created your account.

The following Personal Information can be edited:

- Full Name (required)
- Password and confirmation
- Email Address (required)
- Address, City, State, and Zip Code

When you are finished setting your preferences, be sure to click **Save**.

Escrow Preferences

Escrow Account: ocr - (ocrservice) [View Account Usage History](#)

Account Balance: \$1.00 [Add Funds to Escrow Account](#)

User Escrow PIN:

Confirm PIN:

Click "Add Funds to Escrow Account" to add money to your account. This will launch a Credit Card screen to put in your CC info.

Search Preferences

Display: 15 Records per Page

Record Date Sort Order: Descending

Search Criteria: Save Search Criteria between Searches

Save Last Search Criteria between Logins

Set Search Preferences.

You can change the number of results that are displayed per page, how dates are sorted, and whether or not to save your search criteria between separate searches.